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**Government
of South Australia**

CARCLEW INC

2021-2022 Annual Report

CARCLEW INC

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2021-2022 ANNUAL REPORT for the Department for Education

To:

Minister Blair Boyer

Minister for Education, Training and Skills

Member for Wright

This annual report will be presented to Parliament to meet the statutory reporting requirements of the Incorporated Associations Act and the requirements of Premier and Cabinet Circular PC013 Annual Reporting.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of Carclew Inc by:

Patricia Helen Walton

Chief Executive

A handwritten signature in black ink, appearing to be 'Patricia Walton', with a long horizontal flourish extending to the right.

Signature

12 September 2022

From the Chief Executive

Carclew is the largest youth arts organisation in the state and is unique in structure, program, and scope, not only within South Australia but across the nation. Carclew celebrates 50 years of programs for children and young people offering outstanding creative experiences in schools, communities, and early careers across all art forms since 1972. We support sustainable careers by building business skills alongside creative skills through employment, mentoring, and arts grants for projects and professional development.

2021-22 has again demonstrated the resilience and flexibility of Carclew staff, and the independent artists we employ. Dual challenges of the 2021-22 year have been maintaining staff wellbeing along with program delivery in an uncertain climate. The COVID-19 global pandemic has impacted program planning as we managed staff absences at short notice, often with up to 25% of staff either unwell, in isolation or caring for affected family members.

I am immensely proud of how staff and the independent artists we employ have remained committed to high quality, flexible and adaptable programming during another challenging year. Despite it being another year impacted by Covid-19 Carclew has delivered a positive financial result.

A highlight of the 2021-2022 program is Emerging Creative Producers, funded by a federal RISE grant to invest in artist employment and assist their survival through the devastating impact on the arts industry of Covid-19. We continued to deliver professional learning in the arts curriculum for teachers, and a program in State and Catholic primary schools that connects the school community to local Aboriginal artists and cultural authorities to explore curriculum through creation stories. In a northern suburb professional artists run a drop-in visual arts workshop on weekends and school holidays, and in the south young people in their teens and early 20s attended weekly workshops to explore stage craft and build the confidence that comes from performance for an audience.

In 2021-22 Carclew programs engaged 261 independent artists and arts workers, and involved over 3,100 participants and audience members. Of our annual operating grant, we invested 37% in funding for independent artists and very small youth arts organisations delivering programs in regional South Australia, for young people with a disability, and in Aboriginal communities.



Patricia Helen Walton

Chief Executive

Carclew

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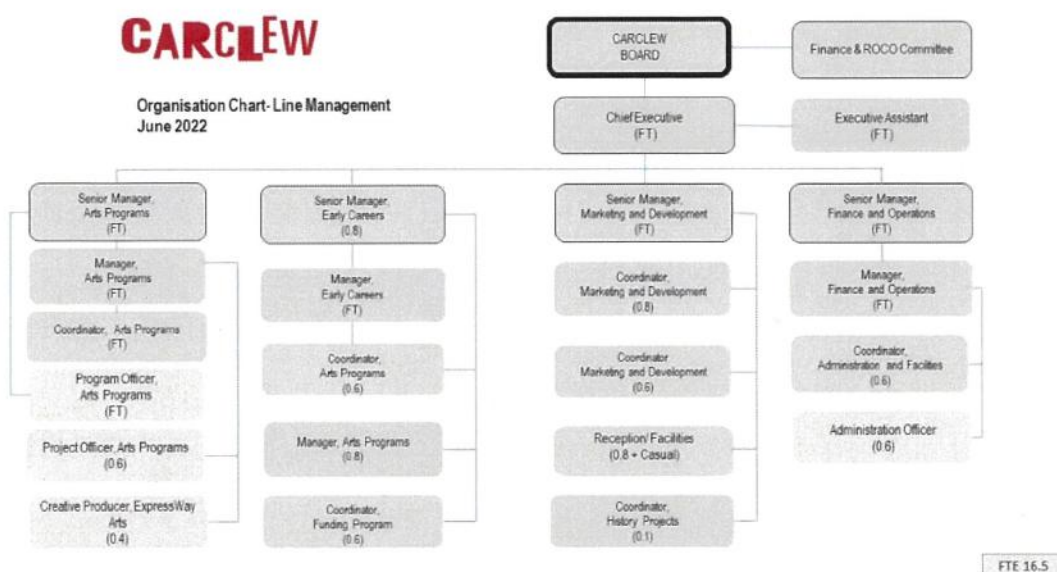
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Overview: about the agency

Our strategic focus

Our Purpose	Transform young lives through creativity.
Our Vision	A curious, connected, creative world.
Our Values	Respectful, Collaborative, Flexible, Nurturing, Equitable
Our functions, objectives and deliverables	<p>As the largest youth arts organisation in South Australia, Carclew brings the very best of multi-art programming to children, teenagers, and emerging artists across the state, especially those who experience the least access to arts and artmaking.</p> <p>We invest in building confidence and well-being, assist with learning outcomes, and identify and invest in alternative or non-traditional career paths.</p> <p>We specialise in complex collaborations with arts and non-arts partners to build the capacity and confidence of children and young people as creative thinkers, exploratory makers and eventually successful professional arts workers.</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. We design and deliver arts programs that make a difference. 2. We make access, equity and inclusion central to all we do. 3. We demonstrate and champion the importance of creative participation. 4. We have strong governance, sound finances, great people. <p>Guiding Principles:</p> <ol style="list-style-type: none"> 1. Cultural expression is a human right. 2. Creative participation is essential to growth and development. 3. Creativity is vital to learning in schools and communities. 4. Investment in creativity benefits industries and careers. 5. Vibrant cultural diversity underpins a healthy inclusive society.

Our organisational structure



Carclew Board Members

Jane Doyle (Outgoing Chair. Term 3 completed 10 September 2021)

Rachel Healy (Chair. Term 1 appointed 11/09/21 to expire 10/09/24)

Rosina Di Maria (Deputy Chair. Term 2 appointed 11/05/2020 to expire 10/05/2023)

Andrew Boeyen (Member and Chair of Finance and Risk Committee. Term 3 appointed 13/09/2021 to expire 13/09/2024)

Bronwyn Sugars (Member. Term 3 appointed 21/04/2019 to expire 09 September 2022)

Rosalie Rotolo-Hassan (Member. Term 1 appointed 07/12/2020 to expire 06/12/2023)

Craig Yeung (Member. Term 2 appointed 26/10/2019 to expire 25/10/2022)

Braidee Otto (Staff Nominee Term 1 appointed 26/10/2019 to expire 25/10/2022)

Angela Flynn (Member. Term 2 appointed 14/02/2021 to expire 13/02/2024)

Anthony Peluso (Member. Term 3 completed 10 September 2021)

Jden Redden (Member. Term 1 appointed 26/10/19. Resigned 03 March 2022)

Changes to the agency

During 2021-22 there were no changes to the agency's structure and objectives as a result of internal reviews or machinery of government changes.

Our Minister

The Hon Blair Boyer MP is the Minister for Education, Training & Skills.

Our Executive team

Ms Tricia Walton, Chief Executive, responsible for leading all internal and external relationships, funding, staffing and programming. Reports to the Board.

Legislation administered by the agency

NA

Other related agencies (within the Minister's area/s of responsibility)

SA Circus School: Home of Cirkidz

Riverland Youth Theatre

D'Faces of Youth Arts

Restless Dance Theatre

The agency's performance

Performance at a glance

Restricted access to school sites and remote communities, staff illness and isolation, and staff changes together affected Carclew program delivery again in 2021-22. Program adjustments to accommodate vaccination requirements of staff imposed externally and internally required immediate and flexible delivery, at times reducing access and participants. Despite these challenges, a comprehensive and extensive program in schools, communities and early careers employed 261 artists and connected 241 teachers, and 2,387 participants, to professional artists. Visual arts and performances attracted 1,177 audience members.

Program – Early Careers:

Creative Consultants

3 funding partners (federal government and philanthropic) | 25 participant artists | 284 audience

Supports young people from diverse backgrounds to build successful careers within creative industries. Early career artists attended professional skills sessions and took on paid work to develop their careers.

Sharehouse

16 participant artists | 5 exhibitions including SALA Festival | 201 audience

Early career artists as Sharehouse residents of all art forms utilise Carclew House studio spaces to develop their creative practice, with support and assistance from experienced Carclew staff. The Curator in Residence coordinates visual art exhibitions in the building's public spaces showcasing works by young and emerging South Australian artists.

Emerging Creative Producers

2 funding partners (federal government, other state partner) | 44 participant artists | 420 audience

Experienced mentors support emerging creative producers to program activations of the Carclew House and Grounds throughout the year. Outcomes include youth-led events (Art Lives Here and Backyard Picnic) providing employment, professional development and connection for young creatives.

BLKMPIRE

1 funding partner (other state government) | 8 industry and community partners | 26 participant artists

Driven by the guiding principle: you can't be what you can't see; BLKMPIRE works to elevate the careers of contemporary musicians and inspire young mob via music media platforms, workshops and live performance that utilises Blak knowledge systems to inform a framework for industry development. As it does this work, BLKMPIRE aims to inform western industry practices by modelling culturally aware

pathway support. During the period, BLKMPIRE was supported to move towards full First Nations leadership and governance with Ngarimilli.

Funding programs

32 independent artists received \$300,701 | organisations received \$631,888

Carclew's funding programs support emerging artists to become established professionals and includes project and development grants, and Fellowships that support self-designed programs of professional development activity. Fellowships support practitioners in all roles in the industry including technical, administration and production as well as artists practicing in all creative mediums.

Carclew invests in small youth arts companies in South Australia to support access to fundamental cultural rights for children and teens who have few creative opportunities (including geographic isolation) including: Restless Dance Theatre, SA Circus School: Home of Cirkidz, D'Faces of Youth Arts (Whyalla), Riverland Youth Theatre (Renmark), and the Kurruru program delivered by Kura Yerlo in western metropolitan Adelaide. Three organisations received Capacity Building grants. Musica Viva in Schools was funded for programs in Category 1-4 schools. Operational and project grants support the creation of new work, and build an organisation's capacity for sustainability and excellence in arts activity for, by and with children and young people.

Program – Communities

Expressway Arts

2 funding partners (state and local government) | 12 participants | 6 artists

The ExpressWay Arts ensemble (aged 13 to 23) meets weekly in Port Noarlunga to explore issues of relevance to them through creative performance. A series of free workshops with professional artists built group skills and performance skills including song writing, directing, animation, filmmaking and voice.

Pom Pom

1 funding partner (federal government) | 136 participants | 25 artists

A free contemporary visual art space in the outer northern suburbs of Adelaide for children aged 0-12 accompanied by their families/carers. Offering hands-on creative studio sessions with leading arts practitioners on Saturdays and in school holidays. Supported creative engagement builds confidence, and strengthens connections and community cohesion.

Stage Sparks

1 funding partner (federal government) | 164 participants | 10 artists

A free performing arts program in the Onkaparinga area for children aged 5-12 years introducing participants to creative processes and risk taking. Workshops in circus, theatre, singing and dance offered weekly during school terms at various public and community centres. Stage Sparks builds confidence, and nurtures relationships with caregivers and professional artists encouraging active play and learning in community spaces.

Tjitjiku Tjukurpa

4 funding partners (federal government, other state government, philanthropic) | 10 artists and cultural leaders

Under the guidance of cultural custodians, Tjitjiku Tjukurpa has focused on working with children from Amata, Pukatja and Mimili Communities to teach and record ancient Inma in Pitjantjatjara and Yankunytjatjara languages, through exploration into the Seven Sisters Dreaming from this region. The project commenced in June 2019 when 34 Anangu young people undertook an 8-day journey tracking the Seven Sisters Songline from Iron Knob and ending at the sacred Cave Hill site near Amata. Children then participated in workshops to devise a contemporary reimagining of the Seven Sisters Dreaming. With visitation to communities strictly limited over the period, work continued on development of the learning resource and building an interactive website to be launched to the public in late 2022.

Program – Schools:

Aboriginal Artists in Schools – Teaching Through Creation Stories

3 funding partners (other state government and philanthropic) | 438 students and 169 teachers | 12 Aboriginal and Torres Strait Islander artists

A cultural development program establishing long-term connections between a primary school community and local Aboriginal artists and cultural practitioners. The program provides professional learning for Aboriginal artists and teachers, and Australian Curriculum outcomes for students through an artist in residence model. Artists and cultural leaders engaged from Kurna, Ngarrindjeri, Narungga and Nukunu Nations.

Nunga Days

243 participants | 34 teachers | 12 Aboriginal and Torres Strait Islander artists

An affordable creative workshop experience for schools as an introduction to the deeper engagement offered in Carclew's Aboriginal Artists in Schools residencies. Aboriginal Elders, artists and cultural practitioners teach and share cultural knowledge in workshops to initiate learning and celebration of Aboriginal and Torres Strait Islander arts and culture for students and teachers.

Gig Rig

2 funding partners (state government and philanthropic) | 42 participants | 21 artists

Carclew's Gig Rig is an all-terrain Mercedes Sprinter van donated by the CMV Foundation. It is a mobile sound and media studio, and is equipped to host sound recording, song writing, screen and podcasting activity as well as providing technical support for live music and dance performances. The Gig Rig was used for training early career artists, delivered one event and one school residency. COVID restrictions affected further deployment.

Culture Beats

1 funding partner (federal government) | 4 schools | 44 participants | 7 Aboriginal and Torres Strait Islander artists

Culture Beats is a workshop program for Aboriginal and Torres Strait Islander students aged 9-12, where they engage in music and dance workshops facilitated by First Nations artists. These artists share their own journey and support students to explore contemporary Aboriginal and Torres Strait Islander culture, expressed through artistic practice. Dance workshops have featured traditional and contemporary movement, with music workshops supporting students to write lyrics and compose music with the support of the artistic team. Culture Beats utilises the Gig Rig, Carclew's mobile recording studio, allowing students to record their music workshop outcomes.

Developing Effective Arts Learning (DEAL)

30 teachers | 14 schools | 984 students | 5 artists

A program for primary teachers in category 1–4 government schools offering professional learning in dance, drama, visual or media arts through collaboration with a teaching artist. DEAL deepens teacher knowledge and confidence in delivering the Australian Arts Curriculum and builds capacity to provide engaging and challenging arts programs to improve student learning outcomes.

Creative Based Learning (CBL)

1 funding partner (philanthropic) | 1 school | 8 teachers | 65 students | 2 artists

A professional development program for primary school teachers integrating arts-based instruction to enhance learning across the maths curriculum. CBL provides alternative teaching strategies to increase student engagement and improve interest in learning.

Music at Work

2 funding partners (state government) | 112 participants | 272 audience | 8 artists

Music at Work connects contemporary music industry pathways to South Australian high schools. It provides hands-on learning including sound technologies, music event management, performance skills and artist brand development. Pairing students with experienced music industry professionals, the program develops the next wave of talented young artists, whilst also providing career pathways for participants. Music at Work concluded in November 2021 with a showcase in Carclew grounds attracting a general public audience to performances by young emerging musicians.

Agency contribution to whole of Government objectives

Agency's contribution

- Education
- Career pathways
- Employment

Agency specific objectives and performance

Agency objectives	Indicators	Performance
We design and deliver arts programs that make a difference.	1.1 Identify need through consultation and/or evidence to inform program design.	Creative Consultants and Emerging Creative Producers inform early career programming
	1.2 Build recognition and reputation	Website redesigned. 50 year campaign commenced.
	1.3 Engage new technologies and emerging practice	Funding and tech consultation for development of digital suite
	1.4 Identify and attract aligned partners and resources	18 Funding partners
	1.5 Engage outstanding project teams	133 project artists engaged
	1.6 Measure and report on impact	RAP reporting completed. All projects have Results Based Accountability Plan
	1.7 Early career artists are employed and supported	61 employed 24 Creative Consultants 4 Emerging Creative Producers 32 funded

<p>We make access, equity and inclusion central to all we do.</p>	<p>2.1 Deliver programs with social impact inclusive of people and groups often outside the dominant culture (including but not limited to those with a disability, ATSI, CALD, regional/remote, LGBTQI+, low socio-economic)</p> <p>2.2 Develop, implement and review inclusion plans</p>	<p>Investment in ATSI-led music development program BLKMPIRE.</p> <p>Fellowship program revised for improved accessibility.</p> <p>88% of schools are category 1 to 4 (disadvantaged)</p> <p>Participants: 55 with disability 320 ATSI 100 CALD 370 regional/remote 23 LGBTQI+</p> <p>Partnerships for delivery in City of Playford and City of Onkaparinga.</p> <p>Engaged Kura Yerlo to deliver Aboriginal Youth Arts program Kurruru.</p> <p>Funded: Restless Dance Theatre in disability community, Riverland Youth Theatre and D'Faces of Youth Arts in Whyalla.</p> <p>Consultation for Disability Action and Inclusion Plan.</p> <p>Reviewed Stretch RAP and first draft submitted to Reconciliation Australia.</p>
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	<p>2.3 Ensure staff have adequate training and professional development</p>	<p>100% of staff undertook anti-bullying and respectful behaviours training</p> <p>100% staff attended disability equality training</p> <p>Annual budget for individual and team training and professional development.</p> <p>Staff attended Sorry Day, Reconciliation Week and NAIDOC events.</p>
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We demonstrate and champion the importance of creative participation.	3.1 Build brand	<p>Over 40 representations at events</p> <p>89 media mentions</p> <p>40,690 website engagement</p> <p>3,894 social media engagement</p>
	3.2 Measure impact	<p>16 out of 17 projects with RBA evaluation plan</p> <p>26 anecdotes about change occurring</p> <p>97% reported a positive experience</p> <p>87% reported being better off</p>
	3.3 Build cross sector relationships	<p>15 consultations undertaken by managers and senior managers</p> <p>164 educators</p> <p>41 non-funding organisations engaged</p>
	3.4 Share stories and outcomes	<p>270 Social Media posts</p> <p>Average of 14 engagement per post</p> <p>Average of 441 YouTube views per month</p> <p>Total digital audience of 44,222</p>

<p>We have strong governance, sound finances, great people.</p>	<p>4.1 Comply with financial and operational management standards</p>	<p>100% risk assessment and management plans in place.</p> <p>Qualified Finance and Risk Committee Chair.</p> <p>Minimum reserves of 15% or higher.</p> <p>6 Board meetings plus 1 extraordinary.</p> <p>100% government reporting requirements met.</p> <p>Audit completed.</p> <p>Policies and procedures reviewed:</p> <p>Child Safe Environment; Grievance Resolution; Respectful Behaviours; Achievement Review and Professional Development; Motor Vehicle; Credit Card; Workplace Health and Safety; Privacy; Fixed Assets.</p> <p>Peer assessment panels for all grant programs.</p> <p>IT facilities and resources maintained and updated.</p> <p>4 Work Health and Safety committee meetings</p>
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	4.2 Diversify income streams for operations	8 arts funding sources 8 non-arts funding sources 4 philanthropy sources
	4.3 Decrease reliance on operational grant	Long-term investment fund and policy established.
	4.4 Board members are skilled and committed	Skills audit reviewed 80% average attendance at Board meetings
	4.5 Staff are skilled and experienced	100% staff undertook a performance review 100% staff undertook professional development 100% staff employed under industrial award

Corporate performance summary

See Objective 4 (previous page): We have strong governance, sound finances, great people.

Employment opportunity programs

Program name	Performance
Aboriginal Artists in Schools	17 ATSI artists supported through professional development to work in Aboriginal Artists in Schools programs
Sharehouse	24 early career arts workers received mentoring, employment, performance and exhibition support
Emerging Creative Producers	Attracted funding to engage 4 Early career producers engaged and mentored for 12 month program delivery

Agency performance management and development systems

Performance management and development system	Performance
Twice yearly staff Performance Reviews	100% undertook annual performance reviews
Professional development planning and budget	100% of staff undertook training and/or professional development during the period

Work health, safety and return to work programs

Program name	Performance
Employee Assistance Program	Lifeworks – 13 appointments / 11 hours
Work Health & Safety Committee	WHS Committee meeting 6 times per year and reports to the Carclew Board
Staff Training	First Aid, Fire Safety, Mental Health First Aid and Child Safety training is provided for all staff in line with organisational policies and procedures

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Workplace injury claims	2021-22	2020-21	% Change (+ / -)
Total new workplace injury claims	0	0	0%
Fatalities	0	0	0%
Seriously injured workers*	0	0	0%
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0%

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

Work health and safety regulations	2021-22	2020-21	% Change (+ / -)
Number of notifiable incidents (<i>Work Health and Safety Act 2012, Part 3</i>)	4	0	0%
Number of provisional improvement, improvement and prohibition notices (<i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i>)	0	0	0%

Return to work costs**	2021-22	2020-21	% Change (+ / -)
Total gross workers compensation expenditure (\$)	0	0	0%
Income support payments – gross (\$)	0	0	0%

**before third party recovery

Data for previous years is available at: carclew.com.au/annual-reports/

Executive employment in the agency

Executive classification	Number of executives
Chief Executive	1

Data for previous years is available at: carclew.com.au/annual-reports/

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The [Office of the Commissioner for Public Sector Employment](#) has a [workforce information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2021-2022 are attached to this report.

Statement of Comprehensive Income	2021-22 Budget \$000s	2021-22 Actual \$000s	Variation \$000s	2020-21 Actual \$000s
Total Income	4,514	4,140	-374	4,373
Total Expenses	4,480	4,077	-403	4,279
Net Result	34	63	29	94
Total Comprehensive Result	34	63	29	94

Statement of Financial Position	2021-22 Budget \$000s	2021-22 Actual \$000s	Variation \$000s	2020-21 Actual \$000s
Current assets	1,734	2,022	288	2,950
Non-current assets	247	152	-95	114
Total assets	1,981	2,174	193	3,064
Current liabilities	1,228	1,409	181	2,310
Non-current liabilities	0	0	0	0
Total liabilities	1,228	1,409	181	2,310
Net assets	753	765	12	754
Equity	753	765	12	754

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment
All consultancies below \$10,000 each – combined (13 in total)	Various services across programs, HR and facilities	\$52,275

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
ATG Publicity	Publicity Services	\$19,500
Bentleys (SA)	Audit Services	\$17,383
Replay Creative Ltd	Digital Arts Consultancy	\$16,254
CBB	Payroll Services	\$15,165
	Total	\$68,301

Data for previous years is available at: carclew.com.au/annual-reports/

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each – combined (189 in total)	Various contractors across arts program, administration and facilities.	\$359,443

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Loren Orsillo	Arts Program Delivery	\$28,411
Made in Katana Pty Ltd	Website Development	\$27,000
Cleantastic	Cleaning Services	\$17,300
Sarah Cain	Graphic Design Services	\$15,680
Jay Milera	Arts Program delivery	\$15,020
Cedric Varcoe	Arts Program Delivery	\$14,739

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Contractors	Purpose	\$ Actual payment
Adara Wright	Arts Program Delivery	\$14,108
Living Stories	Film Production - 50th Anniversary	\$12,375
Think Films	Film & Website Production	\$12,000
Chloe Noble	Arts Program Delivery	\$11,884
Wolfie Genesis	Arts Program Delivery	\$11,136
Jay Lord Art	Arts Program Delivery	\$11,133
Tanya Voges	Arts Program Delivery	\$10,585
Blue Goanna Digital	Arts Program delivery	\$10,334
Mitchell Hearn	Arts Program Delivery	\$10,290
Ellie Lovegrove	Arts Program delivery	\$10,020
Seb Humphreys	Arts Program Delivery	\$10,000
	Total	\$242,013

Data for previous years is available at: carclew.com.au/annual-reports/

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

Risk management

Risk and audit at a glance

Organisational risk is mitigated through:

- A Finance & Risk Sub-committee of the Board are appointed to regularly review planning and reporting
- Policy & Procedure framework is in place, including key risk areas (WHS, Child Safety and Delegation of Authority) with policy reviews undertaken regularly
- Risk Assessments completed for the organisation as well as project-specific assessments
- Mandatory staff training and refreshers in areas such as First Aid, Child Safety and Fire Safety.

Fraud detected in the agency

Category/nature of fraud	Number of instances
No instances of fraud were suspected or detected during the reporting period	0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

Carclew maintains and regularly reviews financial systems and procedures to control and prevent fraud, including delegation of authority and approval.

The Finance and Risk Committee, consisting of three Board Members, Carclew Chief Executive, Senior Manager, Finance and Operations and the Manager, Finance and Operations, review all accounts prior to each Board meeting.

Whilst fraud is not the primary consideration of the annual external audit, the auditors will report any instances of fraud or increased risk of fraud as part of their audit findings.

Data for previous years is available at: carclew.com.au/annual-reports/

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018*:

0

Data for previous years is available at: <https://carclew.com.au/annual-reports/>

Reporting required under any other act or regulation

Act or Regulation	Requirement
Australian Charities and Not-for profits Commission Act 2012	<p>Subdivision 60-C Annual financial reports</p> <p>60-10 Medium and large registered entities must give annual financial reports</p> <p>(1) A large registered entity must give the Commissioner a financial report of a financial year, together with any auditor's report or reviewer's report that the entity is required to obtain under section 60-20 or 60-25.</p> <p>(2) The registered entity must give the reports to the Commissioner no later than 31 December in the following financial year or such later time as the Commissioner allows.</p>

Reporting required under the *Carers' Recognition Act 2005*

Carclew progressed development of the Disability Access & Inclusion Plan. Carclew's commitment to access and inclusion includes:

- Annual budget for additional access requirements each year
- Maintain affiliation with the SA Companion Card program and require all funding recipients to participate in the program.
- Accessible application process for individuals to submit their proposal as a video package.
- Arts programs designed for accessibility for all children and young people, including project-specific mechanisms to ensure individual needs are supported.
- The contribution and needs of individual carers are recognised within program design and delivery.
- Community-based programs such as Pom Pom and Expressway Arts include the attendance of carers who support the participation of those in their care.

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2021-2022
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0

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Complaint categories	Sub-categories	Example	Number of Complaints 2021-2022
Service quality	Information	Incorrect, incomplete, out dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Additional Metrics	Total
Number of positive feedback comments	42
Number of negative feedback comments	1
Total number of feedback comments	43
% complaints resolved within policy timeframes	NA

Data for previous years is available at: <https://carclew.com.au/annual-reports/>

Service Improvements

Complaint management procedures reviewed prior to commencement of update.

Compliance Statement

Carclew Inc is compliant with Premier and Cabinet Circular 039 – complaint management in the South Australian public sector	Y
Carclew Inc has communicated the content of PC 039 and the agency's related complaints policies and procedures to employees.	N

Appendix: Audited financial statements 2021-22

Carclew Incorporated
30 June 2022
Report by the Board of Directors

During the financial year, no officer of the Association, or any firm of which an officer is a member, or any corporate in which an officer has a substantial interest, has received or become entitled to receive a benefit as a result of a contract between an officer, firm or corporate and the Association.

During the financial year, no officer of the Association has received directly or indirectly from the Association any payment or other benefit of a pecuniary value, other than in the case of officers employed by the Association, approved salaries which have been determined in accordance with the South Australian Modern Public Sector Enterprise Agreement: Salaried 2021

Dated at Adelaide this 13th day of September 2022

Signed in accordance with a resolution of the Board



.....
Rachel Healy - Chairperson



.....
Andrew Boeyen - Director

Carclew Incorporated
30 June 2022
Statement by the Board of Directors

The Board has determined that the Association is not a reporting entity and that the special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the Financial Statements.

In the opinion of the Board of Carclew Incorporated (the "Association") the financial statements as set out on pages 3 to 14:

- 1 Presents a true and fair view of the financial position of Carclew Incorporated as at 30 June 2022 and its performance for the year ended on that date and Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board to the extent described in Note 1 to the Financial Statements.
- 2 This declaration is signed in accordance with subs 60.15(2) of the Australian Charities and Not for profits Commission Regulation 2013.
- 3 At the date of this statement, there are reasonable ground to believe that Carclew Incorporated will be able to pay its debts as and when they fall due.

Signed in accordance with a resolution of the Board.



.....
Rachel Healy - Chairperson



.....
Andrew Boeyen - Director

Dated at Adelaide this 13th day of September 2022

Carclew Incorporated
Statement of Comprehensive Income
For the year ended 30 June 2022

		2022	2021
Income	Note	\$	\$
South Australian Government grants	2(a) & 8(c)	3,004,721	2,864,310
Other grants	2(a)	398,626	120,115
Trusts and Foundations	2(a)	114,625	159,102
Fundraising	2(a)	19,043	64,313
Earned income	2(a)	594,419	757,205
Total income		4,131,434	3,965,045
Expenses			
<i>Administration & Directorate</i>			
Administration		630,119	604,582
Directorate		332,901	289,686
Facilities		7,416	3,620
<i>Arts Programs</i>			
Arts Programs		542,351	580,902
Aboriginal Artists in Schools CESA		103,558	92,690
AiS ATSI Professional Development		38,763	110,528
AMATA		24,213	-
Blkmpire		205,147	105,642
Carclew Futures		-	800
Creative Bodybased Learning		12,566	30,736
Creative Consultants		123,487	91,824
Culture Beats		24,938	17,735
DEAL - Developing Effective Arts Learning		87,446	114,609
ExpressWay Arts		71,392	77,811
Flashy Mob		(53)	24,378
Gig in the Grounds		-	14
Gig Rig		37,403	66,941
History Festival Open Day		-	573
Music at Work		168,668	134,213
Music Match / Arts Match		1,931	76,828
Nunga Days		10,412	-
Pass the Mic		167,285	-
Pom Pom		156,274	139,622
Regional Youth Arts Creative Producer		158	32,203
Residents & Exhibitions		10,175	30,209
Stage Sparks		71,734	69,271
Strategic Initiatives		38	4,655
The Writing Place		-	-
Tjitjiku Tjukurpa		40,687	57,993
This Was Urgent Yesterday		3,981	24,247
<i>Marketing & Development</i>			
Marketing & Development		166,394	246,106
Development		17,987	25,472
Marjorie Film Project		12,375	3,840
<i>Carclew Funding Program</i>			
Carclew Board & Committees		-	6,152
Carclew Funding Program		1,007,603	74,330
Disbursements of Administered Grants		-	770,015
Total expenses		4,077,350	3,908,227
Operating Surplus/ (Deficit)		54,084	56,818
Interest income		3,611	2,203
Dividend income		5,774	-
Surplus/ (Deficit) for the period		63,469	59,021

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes set out on pages 7 to 14

Carclew Incorporated
Statement of Financial Position
As at 30 June 2022

	Note	2022 \$	2021 \$
Current Assets			
Cash and Cash Equivalents	10(a)	1,522,493	2,612,012
Financial Assets	5	485,085	-
Receivables	3	13,685	322,690
Other Assets	4	8,182	6,724
Total Current Assets		<u>2,029,445</u>	<u>2,941,426</u>
Non-Current Assets			
Property, Plant & Equipment	6	152,853	114,091
Total Non-Current Assets		<u>152,853</u>	<u>114,091</u>
Total Assets		<u>2,182,298</u>	<u>3,055,518</u>
Current Liabilities			
Payables	7	300,920	320,840
Grants and Income in Advance	9(a)	845,395	1,675,227
Philanthropic Foundations Funding in Advance	9(b)	57,445	127,525
Provisions	8	204,153	186,797
Total Current Liabilities		<u>1,407,913</u>	<u>2,310,389</u>
Non Current			
Provisions	8	9,004	25,652
Total Liabilities		<u>1,416,917</u>	<u>2,336,041</u>
Net Assets		<u>765,381</u>	<u>719,477</u>
Members' Funds			
Retained Surplus		724,283	719,477
Capital Assets Reserve		58,662	-
Financial Assets Reserve		(17,565)	-
Total Members' Funds		<u>765,381</u>	<u>719,477</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes set out on pages 7 to 14

Carclew Incorporated
Statement of Changes in Members' Funds
For the year ended 30 June 2022

	Capital Assets Reserve	Financial Assets Reserve	Retained Surplus	Total
Balance at 1 July 2020	-	-	660,455	660,455
Surplus attributable to members	-	-	59,022	59,022
Balance at 30 June 2021	-	-	719,477	719,477
 Balance at 30 June 2022	-	-	719,477	719,477
Surplus attributable to members	-	-	63,469	63,469
Transfer to/(from) retained earnings	58,662	-	(58,662)	-
Other comprehensive income	-	(17,565)	-	(17,565)
Balance at 30 June 2022	58,662	(17,565)	724,283	765,381

The above statement of changes in members' funds should be read in conjunction with the accompanying notes set out on pages 7 to 14

Carclew Incorporated
Statement of Cash Flows
For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Cash flows from operating activities			
Receipts from State Government Grants		2,463,000	2,400,000
Receipts from Grants, Sponsorship, Activities & Other Income		1,084,854	1,979,852
Interest Received		3,611	2,203
Dividend Received		5,774	-
Payments for Administration		(630,119)	(604,582)
Payments for Projects & Activities		(2,414,999)	(3,182,904)
Payments for Projects & Activities from Income Received in Advance		(978,624)	-
Net cash provided by operating activities	10(b)	<u>(466,503)</u>	<u>594,569</u>
Cash flows from investing activities			
Payment for fixed assets		(120,367)	(20,519)
Payment for financial investment		(502,650)	-
Net cash (used in) investing activities		<u>(623,017)</u>	<u>(20,519)</u>
Increase/(Decrease) in cash held		(1,089,520)	574,050
Cash at beginning of the financial year		2,612,012	2,037,963
Cash at end of the financial year	10(a)	<u>1,522,493</u>	<u>2,612,012</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes set out on pages 7 to 14

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

1. Statement of Significant Accounting Policies

The Association is domiciled in Australia

This financial report was authorised for issue by the directors on13.....September 2022

The financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission. The Board has determined that the association is not a reporting entity.

The financial report has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Income Tax

The Association is exempt from Income Tax, pursuant to the Income Tax Assessment Act.

(b) Property, Plant and Equipment

Basis of measurement of carrying amount

Each class of property, plant and equipment is carried at cost less accumulated depreciation and impairment losses.

The carrying amount of property, plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets are depreciated on diminishing value basis in previous years. Fixed assets are depreciated on a prime cost basis over the asset's useful life commencing from the time the asset is held ready for use in current financial year.

Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation rate
Property, Plant and Equipment	10% - 33%
Theatre Equipment	25%
Motor Vehicles	13%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income.

The Organisation adopted the Prime Cost Method on fixed assets for the first time in 2021. The adoption of this method has not materially impacted the financial statements and accordingly, the retained surplus at 1 July 2020 has not been adjusted for the first time adoption of this method.

(c) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight line basis over the lease term.

With the exception of peppercorn leases, the Association was not party to any other lease agreements at the transition date. The Organisation has applied the optional exemption from the requirement to fair value the right-of-use asset arising from their peppercorn leases for which they incur no or nominal consideration.

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

1. Statement of Significant Accounting Policies (continued)

(d) Impairment of Assets

At each reporting date, the Association reviews the carrying amounts of all assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Statement of Comprehensive Income.

Where an impairment loss on a revalued individual asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(e) Employee Benefits

Employee benefits comprise wages and salaries, annual, long-service and non-accumulating sick leave, and contribution to superannuation plans.

Liabilities for wages and salaries expected to be settled within 12 months of balance date are recognised in other payables in respect of employees' services up to reporting date. Liabilities for annual leave in respect of employees' services up to reporting date which are expected to be settled within 12 months of balance date are recognised in the provision for annual leave. Both liabilities are measured at the amounts expected to be paid when the liabilities are settled. Liabilities for non-accumulating sick leave are recognised when leave is taken and are measured at the rates paid or payable.

The provision for employees' entitlement to long service leave represents the amount that the Association has a present obligation to pay resulting from employees with more than six years of service provided up to the balance date. The provision for Long Service Leave has been calculated at nominal amounts based on current wage and salary rates and includes related on-costs.

(f) Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(g) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks and other short-term highly liquid investments with original maturities of three months or less.

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the Cash Flow Statement on a gross basis, except for the GST components of investing and financing activities, which are disclosed as operating cash flows.

(i) Revenue Recognition

Grant Income

Grant revenue is recognised in the income statement when the organisation obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the organisation and the amount of the grant can be measured reliably.

If conditions are attached to the grant that must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the organisation incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the Balance Sheet as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

1. Statement of Significant Accounting Policies (continued)

Donations and bequests

General donations and bequests are recognised as revenue when received. Donations to specific projects are treated as grants in advance and recognised as revenue when the projects are delivered and project expenses incurred.

Interest Revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Dividend Income

Dividend Income is recognised on a cash basis as dividends are received by the organisation.

Revenue from sale of goods and rendering of services

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Revenue from the rendering of a service is recognised upon the delivery of the service to customers.

Treatment of Goods and Services Tax (GST)

All revenue is stated net of the amount of Goods and Services Tax (GST)

(j) Trade creditors and other payables

Trade payables and other payables represent liabilities for goods and services provided to the Association prior to the end of the financial year that are unpaid. These amounts are usually settled within 30 days or less. The notional amount of the creditors and other payables is deemed to reflect fair value.

(k) Trade and other receivables

Trade receivables are recognised and carried at the original invoice amount less any allowance for uncollectable amounts. Normal terms of settlement are 30 days. The notional amount of the receivable is deemed to reflect fair value.

An allowance for doubtful debts is made when there is objective evidence that the Association will not be able to collect the debts. Bad debts are written off when identified.

(l) Reserves

Capital Assets Reserve

The capital asset reserve records funds set aside for future capital assets purchase or maintenance.

Wall Restoration

The capital grant of \$125,000 was received from the Department for Education for the wall restoration and balcony repair was recognised as income as performance obligations were satisfied upon completion of the project in June 2022 as required by AASB 15. The portion of the expense for the wall restoration (\$103K) was considered to be a leasehold improvement that exceeded the corporate capitalisation limit and was amortised over the remaining term of the operational funding agreement, up to 30 June 2024.

Financial Assets Reserve

The financial assets reserve records revaluation increments and decrements (that do not represent impairment write-downs) that relate to financial assets at fair value through other comprehensive income.

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

2. Income from Operating Activities	2022	2021
	\$	\$
(a) SA Government Grants:		
SA Government Operations Grant	2,463,000	2,400,000
SA Government Grants - other	541,721	464,310
Total SA Grant Income	<u>3,004,721</u>	<u>2,864,310</u>
<i>Other Grants</i>		
Other grants	398,626	120,115
Total Grant Income	<u>398,626</u>	<u>120,115</u>
<i>Trusts and Foundations</i>		
Trusts and Foundations	114,625	159,102
Total Trusts and Foundations	<u>114,625</u>	<u>159,102</u>
<i>Fund raising:</i>		
Giving Circle	9,035	4,078
Donations	10,009	60,235
Total Fund raising	<u>19,043</u>	<u>64,313</u>
<i>Earned income</i>		
Income from operating activities	590,294	351,841
Other income	4,125	16,064
Cash Boost Stimulus	-	50,000
Jobkeeper	-	339,300
Total Earned Income	<u>594,419</u>	<u>757,205</u>

(b) Significant expenses

The following significant expense items are relevant in explaining the financial performance:

Employee expenses	1,749,411	1,692,021
Operating lease rental expense	15,288	14,560

3. Receivables	2022	2021
	\$	\$
<i>Current</i>		
Trade receivables	6,358	322,690
GST Receivable	7,327	-
Total receivables	<u>13,685</u>	<u>322,690</u>

Receivables are assessed for recoverability and a provision for impairment is recognised when there is objective evidence that an individual trade receivable is impaired. No impairment was required at 30 June 2022 (2021: Nil)

4. Other Assets	2022	2021
	\$	\$
Prepayments	8,182	6,724
	<u>8,182</u>	<u>6,724</u>
5. Financial Assets	2022	2021
	\$	\$
Financial Assets	485,085	-
	<u>485,085</u>	<u>-</u>

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

6. Plant and Equipment

Reconciliations

Movements in the carrying amounts for each class of plant and equipment between the beginning and end of the current and prior financial year.

	Office Equipment	Motor Vehicles	Leashold Improvement	Fixtures & Fittings	Total
<i>Plant and equipment - at cost</i>					
Balance at 1 July 2020	162,381	187,321	-	32,587	382,289
Additions	15,739	-	-	4,780	20,519
Disposals	(12,846)	-	-	-	(12,846)
Balance at 30 June 2021	165,274	187,321	-	37,367	389,962
Balance at 1 July 2021	165,274	187,321	-	37,367	389,962
Additions	14,806	-	103,941	1,620	120,367
Disposals	(12,624)	-	-	-	(12,624)
Balance at 30 June 2022	167,456	187,321	103,941	38,987	497,704

Plant and equipment - accumulated depreciation

Balance at 1 July 2020	148,460	76,717	-	27,638	252,814
Depreciation charge for the year	10,892	23,415	-	1,593	35,900
Disposals	(12,846)	-	-	-	(12,846)
Balance at 30 June 2021	146,506	100,132	-	29,231	275,869
Balance at 1 July 2021	146,506	100,132	-	29,231	275,869
Depreciation charge for the year	5,307	19,349	45,278	2,015	71,949
Disposals	(2,968)	-	-	-	(2,968)
Balance at 30 June 2022	148,845	119,481	45,278	31,246	344,850

Plant and equipment - carrying amounts

At 30 June 2021	18,767	87,188	-	8,136	114,091
At 30 June 2022	18,611	67,840	58,662	7,740	152,853

7. Payables

	2022 \$	2021 \$
Trade creditors	60,865	174,160
Accrued expenses	176,474	108,766
Payroll accruals	52,529	22,462
Deposits on hire	11,051	11,483
GST Payable	-	3,969
	<u>300,920</u>	<u>320,840</u>

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

8. Provisions	2022	2021
	\$	\$
<i>Current</i>		
Annual leave	104,710	103,036
Long Service Leave	99,443	83,761
	<u>204,153</u>	<u>186,797</u>
<i>Non Current</i>		
Long Service Leave	9,004	25,652
	<u>9,004</u>	<u>25,652</u>
Number of employees at year end	24	28

9. Grants and Income in Advance	2022	2021
	\$	\$
(a) <i>Project Grant and Income in Advance</i>		
50 Year Project	55,000	-
Grants Program	25,000	45,000
Aboriginal Artists in Schools	100,925	190,000
AMATA	80,000	80,000
Blkmpire	-	175,500
Culture Beats	50,714	10,000
DEAL - Developing Effective Arts Learning	141,531	353,086
ExpressWay Arts	44,183	32,295
Facilities	-	125,000
Gig Rig	10,000	40,000
Music at Work	-	179,000
Pass the Mic	289,281	392,000
Stage Sparks	18,415	-
Strategic Initiatives	2,000	-
Tjitjiku Tjukurpa	-	25,000
Carclew Grants & Disbursements	9(c) 28,346	28,346
	<u>845,395</u>	<u>1,675,227</u>
(b) <i>Foundations</i>		
Creative Bodybased Learning	7,900	16,900
Creative Consultants	-	56,000
Gig Rig	49,545	45,000
Tjitjiku Tjukurpa	-	9,625
	<u>57,445</u>	<u>127,525</u>

(c) **Carclew Grants & Disbursements**

During the year, the Association administered the disbursement of Grants and Fellowships from the SA Government (Department for Education), to various youth arts organisations and individual emerging artists.

The amounts disbursed are included in the operating accounts of the Association. The balance of funds remaining undistributed is included in the Statement of Financial Position

Under the current government funding arrangement, the annual grant no longer identifies an allocated amount for the funding program as an Administered Grant.

The total amounts received and distributed in respect of the funding year ended 30 June 2022 and 2021, are as follows:

	2022	2021
	\$	\$
Carclew Administered Grants Brought Forward	28,346	28,346
Carclew Administered Grants Received	-	-
Carclew Administered Grants Disbursements	-	-
Carclew Administered Grants Carried Forward	28,346	28,346
	<u>28,346</u>	<u>28,346</u>
Represented by:		
Cash (included in Cash at Bank)	28,346	28,346
	<u>28,346</u>	<u>28,346</u>

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

10. Notes to the Statement of Cashflows

2022 **2021**
\$ **\$**

(a) Reconciliation of cash and cash equivalents

For the purposes of the Statement of Cashflows, cash includes cash on hand and at bank. Cash as at the end of the financial year is shown in the Statement of Cashflows and reconciled to the related items in the Statements of Financial Position as follows:

Cash on Hand	880	1,386
Cash at Bank	1,521,613	2,610,627
	<u>1,522,493</u>	<u>2,612,012</u>

(b) Reconciliation of surplus from ordinary activities to net cash provided by:

Surplus/(Loss) for the period	63,469	59,021
Cash flows excluded from profit attributable to operating activities		
Depreciation expense	71,949	35,900
Loss on disposal of assets	9,656	-
Changes in assets and liabilities during the financial year:		
(Increase)/decrease in receivables	309,004	(220,795)
(Increase)/decrease in other assets	(1,458)	4,236
(Decrease)/increase in payables	(19,920)	106,255
(Decrease)/increase in grants and income in advance	(899,912)	594,567
(Decrease)/increase in employee provisions	707	15,386
Net cash (used in)/provided by operating activities	<u>(466,503)</u>	<u>594,569</u>

11. Related party disclosures

The names of each person holding the position of Board member during the financial year are:

Ms Rachel Healy	Chair
Ms Jane Doyle OAM	Term Expired
Mrs Rosina Di Maria	Deputy Chair
Mr Andrew Boeyen	Member and Chair Finance and Risk Committee
Mr Anthony Peluso	Term Expired
Ms Rosalie Rotolo-Hassan	Member
Mr Craig Yeung	Member
Ms Bronwyn Sugars	Member
Ms Lee Ping Angela Flynn	Member
Mr Jden Redden	Resigned
Ms Braidee Otto	Member and Staff Nominee

The persons listed above held the position of Board member for the whole of the financial year unless otherwise stated.

Remuneration

Amounts totaling \$3,761 (2021: \$5,995) were paid to Board members during the year being for honorariums and meeting attendance fees as determined by the Department of the Premier and Cabinet.

During the financial year, no officer of the Association has received directly or indirectly from the Association any payment or other benefit of pecuniary value, other than approved salaries which have been determined in accordance with the South Australian Modern Public Sector Enterprise Agreement: Salaried 2021

Key Management Personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the organisation, directly or indirectly, including any director (whether executive or otherwise) of that organisation, is considered key management personnel (KMP).

	2022	2021
	\$	\$
KMP compensation	549,893	436,738
	<u>549,893</u>	<u>436,738</u>

Other related parties

Other related parties transactions to value of \$8,474 (2021: \$5,690) were paid during the year. These were priced at an arms-length basis and were no more favourable than those that would have been paid if dealing with unrelated parties.

Carclew Incorporated
Notes to the financial statements for the year ended 30 June 2022

12. Events after Balance Date

At the date of signing, there were no events subsequent to the balance date that would have a material effect on the financial statements.

13. Economic Dependency

The Association is dependent upon the ongoing receipts of grants from the State Government for its core operational activities.

14. The registered office and principal place of business:

Carclew Incorporated
11 Jeffcott Street
Karna Country
North Adelaide SA 5006

Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

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T +61 8 8372 7900
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**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF CARCLEW INCORPORATED**

Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Carclew Incorporated, which comprises the statement of financial position as at 30 June 2022, and the statement of comprehensive income, statement of changes in members' funds and statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies and the statement by the board of directors.

In our opinion, the accompanying financial report of Carclew Incorporated has been prepared in accordance with Div 60 of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act), including:

- i. Giving a true and fair view of the registered entities financial position as at 30 June 2022 and of its financial performance for the year then ended; and
- ii. Complying with Australian Accounting Standards to the extent described in Note 1, and Div 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ACNC Act, the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the registered entity's financial reporting responsibilities under the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

The board of directors is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not for Profits Commission Act

2012 and is appropriate to meet the needs of the members. The board's responsibility also includes internal control as board determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Paragraph 41(c) of ASA 700 explains that when law, regulation or national auditing standards expressly permit, reference can be made to a website of an appropriate authority that contains the description of the auditor's responsibilities, rather than including this material in the auditor's report, provided that the description on the website addresses, and is not inconsistent with, the description of the auditor's responsibilities below. When the auditor refers to a description of the auditor's responsibilities on a website, the appropriate authority is the Auditing and Assurance Standards Board and the website address is <http://www.auasb.gov.au/Home.aspx>.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Bentleys SA Audit Partnership



DAVID PAPA
Partner

Dated at Adelaide this 13th day of September 2022